

Studio Policies Summer/Fall 2020

IMPORTANT DATES

August 3 Zoom lessons begin

November 23 - 29 Thanksgiving Break - no lessons

December 23 - January 1 Christmas Break - no lessons

STUDIO ETIQUETTE

Zoom

All lessons will be taught via zoom. Upon registering for lessons, you will receive a meeting invitation along with your lesson time that will look something like this:

Anna Galavis is inviting you to a scheduled Zoom meeting.

Topic: Anna Galavis' Personal Meeting Room

Join Zoom Meeting

<https://us04web.zoom.us/j/2060540296?pwd=U0ZFMEd6YzlxZVp1M3oyZEN5OWdhZz09>

Meeting ID: 206 054 0296

Passcode: n7pdDt

Babies don't allow for much flexibility, so let's start and end on time!

Venmo

In addition to your zoom invitation, you will also find a venmo code. Lessons must be paid for on the day that your lesson is scheduled. Note: missed lessons and no-shows will still be charged. See cancellation policy for further information. If venmo is prohibitive, please let me know so we can work something out.



Anna Galavis
@Annakgalavis

Outside communication

In the past, we have been able to chat, have a cup of tea, share dog photos, or have a good cry during our lessons. Moving forward, we will need to use our zoom time very judiciously. However, I am always happy to schedule a phone call, respond to texts, create accompaniment tracks, review audition reels, etc. *outside* of our lesson time. I am still here for you even though we have to jump straight to work during these virtual lessons!



Scan QR Code for payment

CANCELLATIONS

Cancellations/holidays

Makeup lessons will be scheduled for any teacher cancellation, lessons that fall on a holiday (see above dates), and lessons canceled due to previously agreed upon absences.

Student cancellations - UPDATED READ CAREFULLY!

Cancellations for any reason other than the above cannot be refunded or rescheduled due to the high demand for space in the studio. Should a student on the waitlist be able/willing to take your time slot, you will not be charged. Of course there are extenuating circumstances that will result in grace, but as a general rule, **cancelled/no-show lessons cannot be made up and you will be charged.**

PREPARING FOR A LESSON

Practice

Learning to sing is a long process that requires commitment, dedication, and practice. Your progress will largely depend on how much time you put into at-home practice sessions. During the week, write down observations or questions to discuss at the beginning of the next lesson. We will work together to create a practice regimen that matches your musical goals.

Making the most of virtual lessons

- **Make space** - Use the time that you would typically take to commute to the studio to create space for your lesson. Move furniture, stack up books for your camera, etc. Position yourself somewhere that has plenty of light. Be ready to go as soon as your lesson time begins.
- **Grab your water, pencil, music, headphones, mic** before your lesson time begins.
- **Check your tech** -- we're all learning how to operate in a virtual world, but double check your wifi, charge your laptop, test your accompaniment track, etc. so we can make the most of our time.
- **Create a plan of action** - a song you want to work on, a question about technique, observations from your practice sessions, etc
- **Practice ahead of time** - having lessons in your own living room is uncomfortable! Overcome this by practicing during the week so you're more comfortable making sound in your space before we try to work together.
- **Get in the zone** - try to leave your terrible-horrible-nogood-verybad day at the door and let's make music! Also, studying voice can be weird. You will make funny sounds, your voice will crack, and you may end up singing your aria on the floor. Keep an open mind. Ask me lots of questions!

Required Gear

- **Smartphone or laptop with camera**
- **Strong wifi or streaming connection**
- **Recommended:**
- **A second device:** this allows you to use one device to see/hear me, and one device for you to play your accompaniment tracks and record yourself
- **Music stand**
- **Microphone:** this allows me to hear a much more accurate version of your sound while we're working. I'm happy to provide recommendations if you're looking to purchase a new one

COST

2020 rates

\$65/ 1 hr lesson

\$55/ 45 min lesson

\$45/ 30 min lesson

Lessons should be paid via venmo each week before our scheduled time.

Referral bonus

Refer a friend, and receive a \$55 credit to your account if they register for weekly lessons.

Past-due Accounts

I reserve the right to discontinue instruction of any student who is delinquent in fulfilling financial obligations. These are uncertain times, and life happens! If something comes up, please communicate with me so that we can find a solution.

MULTIMEDIA USE/PRIVACY

Multimedia Usage

Photographs and video of students at lessons and recitals may be used for publicity only after express permission has been granted.

Privacy

I take your privacy seriously. Personal information received is used only to process your registration; I do not sell or redistribute any personal information.

STUDIO POLICY AGREEMENT

By registering for lessons, you agree to uphold the studio policies outlined in this document.